

Privacy statement PTG/e

Polymer Technology Group Eindhoven BV (PTG/e) sees it as its responsibility to protect your privacy in an optimal way. PTG/e respects the privacy of all employees, students and visitors to its website and ensures that the personal information you provide us is treated confidentially and carefully. PTG/e complies with the General data protection Regulation (GDPR).

In this Privacy statement we will let you know what information we collect, capture and/or save as you visit our website, send us an e-mail or you apply for one of the available organized courses. We also clarify why we collect the data, to whom the data are disclosed and who may process the data. We want to provide transparency in how we use your personal information.

Purposes of data processing

When you contact us for performing (contract) research or you want to register for a training, we ask you for personal information. Personal data is data that is traceable to a person. This information is used to carry out these services. The data is stored on the secure server of PTG/e or that of a third party including also storage in the Cloud. PTG/e sees to it that third parties to whom information was provided comply with the privacy regulations. You give PTG/e explicit permission to use this data in carrying out our professional activities. We apply the legal rules regarding privacy and retention periods.

We use your personal information for the following purposes:

- to provide you with the information you have requested and to respond to your questions;
- report the research conducted for you;
- the registration and administrative processing of your participation in the course chosen by you;
- providing the training you have chosen; and
- to comply with laws and regulations applicable to PTG/e.

We collect and/or use this information only for purposes for which it is intended. If we want to use this for other purposes, we will ask permission.

Processed data

PTG/e collects and processes the following personal data: your name, address and other contact information, your feedback on the research carried out by us, data related to the training for which you have signed up, including payment details, your feedback on the training and other information you provide to us.

PTG/e also collects and processes personal data within the framework of your training, as your presence, any results and whether you have completed the training (successfully). PTG/e will not provide your data to other third parties, unless you have given prior consent to PTG/e or if PTG/e is legally obliged to do so.

Cookies

We use Google Analytics to track how users use the website and how our website is found (for example, different search engines what keywords are used). Also we use Google Analytics to adapt the site to the need of the site visitor. The information obtained is, including the IP address, transmitted to and by Google. For more information, read the Google Privacy policy and the specific privacy policy of Google Analytics (www.google.com/analytics/learn/privacy.html). Google will use this information to monitor how our website is used and to be able to provide reports on the website to us. Google can share this information to third parties if required to do so by law or where such third parties process the information on Google's behalf. We have no influence on this. We have not allowed Google to use the obtained analytics information for other Google services.

Security and retention period

Your personal data are protected against misuse and access by unauthorized persons through the current usual techniques. PTG/e stores your personal data as long as necessary for the purposes identified above or as long as the law prescribes. PTG/e may keep the personal data for longer time if there are circumstances that give cause to do so.

Inspection, correction and removal

You have the right to see your personal information, to correct or remove it. For this you can send a specified request to PTG/e by sending an e-mail to info@ptgeindhoven.nl, stating your name and address. In principle, PTG/e will respond to a request for inspection or correction within four weeks. In the event of a request for deletion, PTG/e will delete the relevant personal data as soon as possible, unless and insofar as the law obliges to keep the relevant personal data or there are (other) urgent reasons that oppose removal.

Changes

PTG/e may change this Privacy statement. We recommend to regularly read this Privacy statement, to be informed of any changes.

This Privacy statement was last amended on 25-05-2018.